

**Geneseo Performing Arts Council (GPAC) Meeting Minutes**  
**Thursday, April 5, 2018**  
**Geneseo High School Choir Room**

Meeting was called to order at 6:35 p.m.

April Agenda approved as presented.

March Minutes approved as presented (Anne Seys 1<sup>st</sup>, Tara Flies 2<sup>nd</sup>).

**TREASURER'S REPORT**

Tara Flies: Budget vs. Actuals. The Spring Fundraiser letters are out and money is coming in. IGSM (Middle school Contest) - We did not budget for it this year, but we made \$1500 (Middle School Contest). We have decided that in order to not have buy food from basketball and sell it to recital and back and forth, every concession sale we have from now on will be listed under Basketball Concessions. It just simplifies the buying and selling of the food that we all use for these events. Basketball concession made \$4931 which was over their budget. New Fundraiser – Large Number – things changed how parents can send donations to us. Parents who work with John Deere can donate time and choose a group. We get checks from John Deere, Target, Amazon Smile and United Way from donations. Two items not on the budget: (1) Harvest Fest Preliminary number is \$29,000 - \$5600 already spent = approximate \$23,500 made from HF (which is over what we budgeted). Recital and Contest Accompanist and Judges all have been paid. We paid our \$8911 – the school had given us \$6756 so we budgeted \$5000 to spend. We have a cushion of \$2154 and will show up on our next report. The \$2154 we can do a couple things with: We can add this amount to next year to continue cushion. We are a year ahead on paying Judges and Accompanist. Basketball was raised. We did not aggressively budget for IGSM since we do not know if we will host it next year. Miscellaneous fundraiser we raised by \$1,000. On the Expenditures page we did not make a lot of changes since we haven't made a lot of changes the last few years. We took out HS Concert Director since we are not doing that any longer. Need J. Versluis and M. Warren to look closely at what is budgeted for summer choral and band. Take a look at this to have a rough estimate of how many students will be attending summer events. Took out HS Travel Fund, next year is not a travel year. We raised the District Emergency Fund (this is under preliminary budget).

- a) Preliminary Budget – Treasurers worked on the preliminary budget to get it out and in your hands. Every change has a not made next to it. Conductor Concert – we are taking that out – we do not do that any longer. Harvest Fest was raised from \$1500 to \$22500. ILMA – still keeping a separate line for auditions and those are concession items – this budget was raised. Jazz Show raised by \$200. We will see how the Jazz Shows goes and we may adjust this line. Preliminary Budget to be approved by May Meeting.
- b) Concessions Recording – see above paragraph
- c) Birdies For Charity – Budget raised by \$100 – We need to find 1 person to handle this fundraiser. Tara Flies will be stepping down from doing this. Would like to take this responsibility away from the Treasurer if at all possible.
- d) GPAC Scholarships applications (Tara Flies) – (applications were handed out) Over the last 4 years the scholarship process has gotten away from initial process. Tara spoke with other groups that do scholarships, etc. and how to make this easy for parents but still give everyone this information. We have no intention of eliminating the number of scholarships. Everyone who apply or comes in on a list will receive scholarships. The only thing happening is that an application form needs to be completed. This will clean up our paper trail. The form is on the website for HS and MS. Or parents can drop form off by All Unit Band or All Unit Choir events. Application due date will May 10, 2018. John Versluis stated that there are some summer camps needing to be paid already. Sending an email through Skyward would be a great way to send out from Directors.

**DIRECTORS REPORT**

Mr. Eckwall: (speaking on Steve LaCroix's behalf) Riser – we hope to have those ordered and set up before All Unit Concerts. Tara has to have a hard number on this – delivery and bid. This was not given to GPAC in order to get this done. Steve Scherer will communicate this to Mr. LaCroix. A vote on money to spend is not a solution. A telephone conference call will be set up to vote on this specific business, once we receive needed information, Jen Schmedding will set up call. Elementary has fine arts day. Jazz Band played at Northside and the kids enjoyed that. Middle school Jazz band and swing choir came to all three middle schools on fine arts day, a wonderful event. Getting ready for all unit choir and spring program. The fine arts calendar has Northside Spring Program with incorrect date – it will be May 23. Tony H. is coming to work with the elementary schools and getting ready for recorder concert.

Mr. Scherer: Has been working on cost of stands, chairs, podium and implements for the concert hall. Steve L. did a preliminary presentation at the last meeting and I have found comparable alternatives that are much less expensive than Wenger. Given the amount of money for this we will really be able to outfit the Concert Hall with performance gear. Marching Band – There are items in both dressing rooms that need to be moved. Question is where could we store the marching band items. We are going to work on a long term solution but we do not have that yet. The dressing rooms need to be

emptied by Monday. We have a storage pod, and marching band shed. Just be thinking of ways to assist with storage ideas. GPAC financial responsibility vs what the district provides has been discussed and will be brought up at another meeting. Saturday Chaperones for Chicago Festival – one per bus needed: Val, Tara and Derrick. Marching Show is normally given to the students around this time on the calendar, but I try not to put the focus of Marching Band in front of big things like what we have going on Saturday (Chicago Festival) and the Jazz Show. So I am going to do the Marching Band reveal on Monday with the Bands. Musical ticket sales: Friday night is sold out, Saturday night only 20 tickets left and Sunday only 40 tickets left. We have sign ups complete for Drum Majors, Color guard Sargent, and Drum Sargent and we will be doing those auditions real soon. The Summer Schedule is in place and I am in the process of getting the approval. For the High School Travel fund – trip to Nashville was a wash. We did not need to use any of the funds - \$1500 will stay in the budget. It went smooth, everything was so great. We had the best travel coordinators that help us – this is our 4<sup>th</sup> year using them and it went off without a hitch. Lastly, since we have our new facilities, it may great to think about us hosting a Concert Band Festival. It is a large project. I am planting the seed for future discussion. We no longer take the High School to the organizational contest because IGSA diluted the event so much it was no longer educational or beneficial for our students. With the facility we have we can provide an event that is highly educational, highly beneficial to all participants. We would make money. Fees for admission would be done. No one in our area does this so I can foresee that we would have to turn people away if we decided to do an event like this. Let's all spend some time on that and see if this is something we want to invest ourselves in. This could replace some of the other fundraisers we do like fruit sale, spring fundraisers, etc. Performance Fundraiser vs sale fundraiser – going pro on performance side. Will the Western Big 6 have any effect on performing arts? No.

Mr. Versluis: Tuesday night the Jazz band plays at the PTA Lifetime banquet. A fun gig for the band and they get a donation to the Jazz Band and that money goes toward the end of year party. Contest – all the students did a great job, thank you to all the parents that helped with concessions and other things. I believe it was not stressful and it went very smooth. It was the first time in our district to have everything separated. We probably will not know if we are hosting IGSMMA organization contest again until the fall. 6<sup>th</sup>-8<sup>th</sup> grade bands are traveling to Oak Prairie School for State Contest on Saturday, April 28. Located in Lockport. A month or so ago we talked about chairs. Mr. Odell agreed to purchase 100 chairs at a discounted price. Derrick Seys to help with retrieving chairs from the McCormick place in Chicago. We will go around December. Picking them up saves the district \$2,400.

Ms. Warren: IGSMMA Contest (7<sup>th</sup> and 8<sup>th</sup> grade) performed and they got division I ratings. They are singing at or above High School level. Judges had very good things to say. Music in our schools went very well. Fine arts day swing choir traveled around – fun day. Swing choirs last performance before contest will be at the Jazz Show.

Mr. Hernandez: Reflecting a bit on Mr. Versluis' comments.....Band is going to State Contest and the kids are pumped. They have not had a lot of experience in going to competitions. Both high school bands will be going to the Chicagoland festival. This tour will have great master classes to attend.

Larry Lord, Facilities: Musical is coming at us and there is still a lot of technology to work out. We are working with putting a general lighting plot for the theater. We are finding that we need a couple of instruments. We are going to talk with the District first on general lighting in Theater that is still needed. We do need emergency dimmers. I will be talking with Mr. Grodski and or the company that installed the lights. They did not put the correct instruments in place and I am going to see if installation company agrees with my findings and see if we can get some of those exchanged. The facility is very busy.

## **OLD BUSINESS**

Jazz Show Update (Julia Buzard/Directors) Jazz Show is tomorrow. We have sold 311 tickets. Plenty of seating. Cost is \$8.00 a person (\$3.00 going to scholarship fund). An advertisement is in local paper. Volunteers arrive by 6:00 pm Some people are giving more than ticket price when writing a check. Online is great. It has been very easy. Receipts still stated it was madrigal – because it came from the madrigal account. This will be changed in the future.

Storage Update (Jill Darin / J. Schmedding) Jen and I met with Mr. Grodski and was not sure how it was going to go so we did not include the directors. We did not know if it would be productive or not. There were discussions about the uniforms and talked about the parents participation in getting them cleaned and moving them around, etc. He talked about having another meeting with Mr. Kuffel to talk about more storage. Jill will email to see if another meeting can be done to talk more about the storage issue in general for music, equipment, etc. Another item discussed was donations. Going out to past GPAC members and giving them 5 items to donate money toward to assist in purchasing and then have some type of recognition attached to that. We asked Mr. Grodski for permission to do something like this. We discussed some of the things we want we could get funding for and some of the items we can purchase – GPAC cannot financial purchase everything needed. When we have the next meeting he will explain what the tax money will cover, what the school will cover, etc. Hopefully this will get done before then end of this school year. The other item is that I have GPAC stored at my home as well as others. He mentioned PODS. Tara has a lot of files. J. Versulis was mentioning that the district was

getting big in purchasing pods to help. They spend around \$5,000 for each. No air conditioning, but they are air tight and good for other storage like props for Madrigal or Theater. This conversation will continue.

Spring Musical (Nicole Manasco) The Little Mermaid. In Nicole's absence, Kim Budde spoke about Tee shirts being order and funneling them through GPAC. Tara handled. Kim to get total for tee shirts to Tara so a check can be written. Kids are off and running. Set is ready. Ryan Stone doing a great job getting Theater design together. I have 1/3 of the costumes here in dressing and tried on. Going to the Music Guild and North Scott High School for costumes. The director from the High School offered to have us use their costumed and a small rental price which was a huge savings. Flowers will be done during intermission. No food or drink will probably be the decision. Nicole will have last say on whether we will serve popcorn and water during intermission. Only concern is to make sure at time that Larry Lord has the lighting needed.

Awards Night Reception (J. Schmedding / Jan Larson) Will awards night be in gym or concert hall? Steve S. has not had this discussion. We may figure out a way to do this in the concert hall. If award night is in concert hall cookies an punch will be fine to do. We need to talk with Larry Lord on date availability. Cookie request need to be examined. 8<sup>th</sup> and juniors bring cookies. Directors – Senior Gifts - 45 more or less Seniors.

## **NEW BUSINESS**

Election/Budget Meeting Date (Jill Darin / J. Schmedding) During the meeting in May, once Directors review budget, we will vote on the budget. The Election: We need to wait for the Elections. Need to put our needs in the program in order to get other parents to step up for the positions. Do we want to do this in June or end of May. A meeting just for elections will need to be done.

Nominees for open positions (Jill Darin / J. Schmedding) VP Band needed. At-Large Members needed. And any other positions like: Quarter Master, Small Fundraiser representative, IGSMA Chair, ILMEA Chair. Major chair positions to be filled.

Uniform Update (Emily Nyquist) In her absence, Jen Schmedding stated that the old uniforms are boxed up and ready to be sold. The old uniforms need to be sold – Steve Scherer need list of what we have and how much. The last uniforms we gave away and we do not really know what to sell the jackets for. We will not be selling individual uniforms.

Uniform Racks (Anne Seys) We have enjoyed our Z racks but need more. I am proposing to buy 4 more z-racks. Going through Amazon Smiles. Approximalty \$255 for all of them. Kim Budde made a motion to purchase 4 z racks for \$264.00 and Tara Flies second. It was voted on and passed.

The next scheduled GPAC Meeting is **Thursday, May 3, 2018 6:30 p.m.** in the Choir Room. Randi Winfree motioned to adjourn meeting and Jill Darin 2<sup>nd</sup> the motion. The meeting was adjourned at 7:51 pm.

Respectfully Submitted,  
Anne Seys  
GPAC Secretary

**Attendees** Jill Darin – Jen Schmedding – Randi Winfree – Julia Buzard – Janet Larson – Amy Dericks – Becky Daniels – Mike Eckwall – Tara Flies – Marshall Plumley – Anthony Hernandez – Machala Ullrick – Steve Scherer – Kirsten Jorgenson – Anne Seys – Derrick Seys – Kim Budde – Anne Coughlen – John Versluis – Emily Nyquist – Tony Hernandez – Larry Lord – Mike Eckwall – Megan Warren